

**FORT IRWIN'S SPECIAL EVENT
BOOTH SPACE APPLICATION FORM
EVENT: "Holiday Market", December 1, 2017, 4-8 p.m.**

Sign-up # _____

Assigned Booth Space # _____

NAME OF ORGANIZATION/INDIVIDUAL _____

ORGANIZATION MAILING ADDRESS _____

POINT OF CONTACT (POC): _____ E-MAIL: _____

POC TELEPHONE NUMBER (work): _____ (home): _____

CIRCLE TYPE OF BOOTH: Games Crafts Miscellaneous Food

DESCRIPTION OF ITEMS BEING SOLD (*For Food Booths: Attach menu and prices): _____

FORT IRWIN VENDOR PERMIT # _____ OR ONE DAY VENDOR PERMIT# _____

	On Post/Off Post Vendor Space Fee	Number of spaces Required	ELECTRICAL Circle One YES NO	SUBTOTAL
Booth Fee*	\$40 each		Requirements:	
Electrical	\$10			
			TOTAL	
			RECEIPT#	

*Booth Fee includes: (2) 6' Tables and (2) Chairs. Table and Chairs will be set up in each space.

AUTHORIZED VENDOR REP: _____
(printed name/signature) (date)

INFORMATION LETTER REVIEWED: _____ (Vendor Initials)

AUTHORIZED MWR REPRESENTATIVE: _____
(signature) (date)

PREVENTIVE MEDICINE APPROVAL: _____
(signature) (date)

VENDOR POC FOR THIS EVENT IS: Carla Averill Phone: (760) 380-7447 Email: carla.a.verill.naf@mail.mil
Turn in applications in person to: DFMWR BLDG 1317 Normandy Road Rm 2, Mon-Fri 8:00 am - 3:30 pm. PAYMENTS CAN BE
MADE BY CASH, CHECK, OR MONEY ORDERS. MAKE CHECKS OR MONEY ORDERS OUT TO MWR.