



**FORT IRWIN'S SPECIAL EVENT
BOOTH SPACE APPLICATION FORM**
EVENT: "Oktoberfest", October 12th 2017,
4-10 p.m.

Sign-up # _____

Assigned Booth Space # _____

NAME OF ORGANIZATION/INDIVIDUAL _____

ORGANIZATION MAILING ADDRESS _____

POINT OF CONTACT (POC): _____ E-MAIL: _____

POC TELEPHONE NUMBER (work): _____ (home): _____

CIRCLE TYPE OF BOOTH: Games Crafts Miscellaneous Food

DESCRIPTION OF ITEMS BEING SOLD (*For Food Booths: Attach menu and prices): _____

FORT IRWIN VENDOR PERMIT # _____ OR ONE DAY VENDOR PERMIT# _____

	On Post/Off Post Vendor Space Fee	Number of 12'x12' spaces Required	ELECTRICAL Circle One YES NO	SUBTOTAL
Booth Fee*	\$40 each 12'x12'		Requirements:	
Electrical	\$10			
			TOTAL	
			RECEIPT#	

*Booth Fee includes (1) Canopy, (1) 6' Table and (2) Chairs. Table and Chairs will be placed in each booth space. You are allowed to bring extra as your space allows.

AUTHORIZED VENDOR REP: _____
(printed name/signature) (date)

INFORMATION LETTER REVIEWED: _____ (Vendor Initials)

AUTHORIZED MWR REPRESENTATIVE: _____
(signature) (date)

PREVENTIVE MEDICINE APPROVAL: _____
(signature) (date)

VENDOR POC FOR THIS EVENT IS: Carla Averill Phone: (760) 380-7447 Email: carla.a.averill.naf@mail.mil
Turn in applications in person to: DFMWR BLDG 1317 Normandy Drive Rm 1, Mon-Fri 8am - 3:30 pm. PAYMENTS CAN BE
MADE BY CASH, CHECK, OR MONEY ORDERS. MAKE CHECKS OR MONEY ORDERS OUT TO MWR.